

Instructions for DragonFly Max for AHSAA: McGill-Toolen Catholic High School

You will create your account on the web by visiting www.dragonflymax.com OR download the DragonFly Max App (hurricane black/red logo)

1. Click on “Login/Sign Up” in the top right corner of the screen (skip for App)
2. Click “Sign Up for Free” OR “Get started” in the App
3. Complete the sign up form **as the parent with your information** (You will add your child later.)
 - First Name
 - Last Name
 - Email address/Mobile number
 - Create a password
 - Check “I’m not a robot”
 - Click “submit”
4. Once you click submit, you will be sent a verification code. This code will arrive in one of two way:
 - Text message (if you entered mobile #)
 - Email (you used to sign up)
5. After entering the verification code, your account is created
6. Create you User Profile
 - Select Role: PARENT
 - Connect to your school: **889VCG**
7. Add Athletes
 - Enter childs first and last name
 - Enter school code: **889VCG**
 - Accept the terms of use
 - **Choose your sport **Current athletes @ McT- Click all that apply. **New athletes click “tryout 2019”**
 - Click on “Submit Paperwork” OR tap child’s name in the app (look for “tap here to fill out schools paperwork”) for **2018-2019**.
 1. Update Medical & Demographic info
 - a. **SKIP THE IMMUNIZATION SECTION**
 2. Electronic Signature Agreement
 3. Consent to the Disclosure & Use of Personal Health Information
 4. Concussion Form
 5. Consent to Participate Form- AHSAA
 6. Pre-Participation Physical Evaluation
 7. Physical Examination (2nd page- Dr signature page)
 8. Birth Certificate
 9. NFHS Sportsmanship Certificate:
 10. McT Consent— **check ALL boxes for accuracy**

IF your child has or is currently participating on a McT sports team this year- skip steps 6-9.

*** To upload documents easily in the APP using your phone camera: Tap on the Drag+drop here option and click “take photo” when prompted.

***Have more than 1 child playing sports?? “Add a Child” on the DragonFly Max website

HAVE QUESTIONS?? EMAIL vinsonk@mcgill-toolen.org OR CALL 251-445-2925